

## LONE STAR VOLLEYBALL REGION MEMBERSHIP RENEWAL ONLINE PROCEDURES

Go to the Lone Star Region website: [www.LSVOLLEYBALL.ORG](http://www.LSVOLLEYBALL.ORG). Choose **Registration** from the top menu prompts and you will be redirected to the Online USAV Membership Registration page. After reading the instructions, choose the hyperlink: **"I am a Renewing Member"**. You will be redirected to the Login screen of USA Volleyball's Webpoint Database system where you will use your Login information to enter your record or you will use the **Forgot Password** option to obtain your Login information. If you are using your Login for the first time since your record was created, you will be prompted by the system to **Change Your Password**. If so, simply follow the online instructions.

You will be logged into your record when you see the Home screen with the Welcome message. To enter the Renewal Application process, choose the prompt beneath the Welcome message: **TO APPLY FOR YOUR MEMBERSHIP ONLINE CLICK HERE**.

### **Screen #1 - Membership Information**

Check your personal information for accuracy and fill in any empty fields. Fields marked with an asterisk (\*) are required fields.

### **Screen #2 - Membership Information – Membership Options**

#### **Membership Information**

Junior participants must choose a club affiliation from the drop down menu on the right side.

Adult Coaches, Club Directors and Chaperones must select the club they represent.

Adult Players may choose Undecided unless they know which club they will play with through the season.

#### **Membership Type**

Lone Star–Junior–Regular must be chosen for all Juniors participating with Indoor programs.

Lone Star–Adult–Regular must be chosen for all Junior Program Club Directors, Coaches and Chaperones,

Adult Players and Officials also must choose this membership type.

#### **Parent / Guardian Information**

At least one must be designated for Junior participants.

#### **USAV Participation Information**

Adults working with a Junior Program **MUST** select an option with Junior Program Roles.

Officials and Scorers wishing to work Junior Tournaments **MUST** select the appropriate option under Unaffiliated Individual Roles and Interests.

### **Screen #3 – Membership Information – Background Screening - Confirm**

#### **Membership Information, Member Information and Parent/Guardian Info**

Utilize the **EDIT** button to make changes to these areas.

#### **Correspondence Information**

Boxes are automatically selected, therefore, if you wish **NOT** to receive communications those boxes must be unchecked.

#### **Payment Information – **NON-REFUNDABLE****

Select "Pay now via Credit Card" – if you are paying for your membership **OR**

Select "Submit payment separately, per Region policy" if you wish to pay at a later time or if your club director is finalizing the payment.

#### **USAV Waiver Information**

Hyperlinks to the USAV Waiver of Release and Liability, Participant Code of Conduct and Junior Club Coach's Code of Ethics **MUST** be opened prior to checking the box to confirm agreement to the terms.

Enter a driver's license or State ID number. **PLEASE NOTE THAT THIS PROCESS MUST BE COMPLETED BY THE MEMBER (Parent/Guardian for Junior Participant). THE DRIVER'S LICENSE NUMBER SERVES AS A DIGITAL LEGAL SIGNATURE FOR THE WAIVERS AND AGREEMENTS.** USAV will confirm your application via email.

#### **Screen #4 – Membership Application Confirmation**

Screen print this final screen for your records as it contains a record of your Login Information.

For Junior Participants: using the printer icon located below your Login Information, print and fill out the Medical Release to give to your Club Director.

#### **Payment Procedures (if you did not select the Credit Card option)**

##### **Junior Participants**

If club director is handling the payment, he/she will finalize the membership by following the Commissioner's instructions or you may mail a copy of your Membership Application Confirmation along with applicable fees to the Region Office.

##### **Adult Participants** (*affiliated with a Junior program*)

If club director is handling the payment, he/she will finalize your membership by following the Commissioner's instructions. If you plan on participating in Adult tournaments which generally start prior to the Junior season, you will need to make sure your membership fees are paid before the first Adult tournament date. You can accomplish this by logging back into your record and finalizing the membership with your credit card **OR** by mailing a copy of your Membership Application Confirmation along with applicable fees to the Region Office.

##### **Adult Participants** (**not** *affiliated with a Junior program*)

Log back into your record to finalize the membership with your credit card **OR** mail in a copy of your Membership Application Confirmation along with applicable fees to the Region Office.

#### **Region Office**

**Will Vick  
Lone Star Volleyball Region  
1608 Canyon Oak  
Schertz, TX 78154**